




STATE OF WASHINGTON  
CONSERVATION COMMISSION

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**TO:** Conservation Districts  
**FROM:** Mark A. Clark, Executive Director   
**SUBJECT:** Annual Natural Resource Status and Accomplishment Report

Greetings! It is again time to celebrate this fiscal year's conservation work in your district and to request from all districts an Annual Natural Resource Status and Accomplishment Report (Annual Report). This year at the WADE Conference, we introduced the new pilot format for this report.

The Annual Reports are due **September 10, 2006**. Please send an electronic copy to [AnnualReports@scc.wa.gov](mailto:AnnualReports@scc.wa.gov) as well as a hard copy to the Commission. This will assist us in producing the reports for your use in the next legislative session.

For your convenience, I have attached the Annual Natural Resource Status & Accomplishment template. The template and example are available online at: [2006 Annual NR Status Accomplishment Rprt Template.doc](#) and [Annual NR Status Accomplishment Rprt Example.pdf](#). The [2005 District Annual Reports](#) are available online for your reference.

This pilot template was designed as a way to influence key decision makers in the funding and support of your conservation activities:

- The first page is designed for your district to demonstrate district effectiveness through a feature article on a compelling natural resource accomplishment.
- The second page is designed to demonstrate the conservation need still remaining in your district by showing this year's natural resource accomplishment with the status of natural resource conservation work yet to be completed.

Your completed report will demonstrate both your district program effectiveness and need for funding to support future conservation work. One benefit of the new template is to avoid duplicative reporting by using the accomplishments that your district has already sent via the grant reporting format for producing program specific state-wide reports. Please call upon your Regional Manager to assist you with any questions and ideas regarding the new template and its uses.

Many districts have used past annual reports as an easy read quick one-pager to highlight district activities. It is also a good tool for more detailed discussions with partners and key decision makers. I want to encourage you to provide data along with some powerful text as a way to demonstrate your district's accomplishments. Consider adding the watershed area where the work took place as we will continue to include this reference in more of our information on the overall state conservation efforts by watershed area.

The upcoming biennium's funding levels were directly related to our ability to give a collective report on the landscape accomplishments and demonstrated need of our conservation districts.

WSCC and WACD will again be using the accomplishments this year in our state-wide reports, weekly updates and newsletters. If you have questions, or need assistance, please contact your WSCC Regional Manager. Thanks in advance and I look forward to reading your Annual Natural Resource Status and Accomplishment Reports and seeing you all at the upcoming Area Meetings!